



## Using evolveVoucher with Billings Pro

I use Marketcircle's Billings Pro because I'm Mac & it's hands down the easiest & most robust solution for billing I've found. It's also super easy to use with evolve.

Step one: highlight all of the slips you want to bill on your client

Step two: right click and export slips to text

Step three: remember where you save the text file (I like to save it to desktop until I'm done)

Step four: open evolve and your data goes straight in. Ta-da!

The screenshot shows the Billings Pro application window. The main area displays a table of slips with columns for Started, Category, Name, Quantity, Total, and Rate. A context menu is open over the table, with a green arrow pointing to the "Export Slips to Text..." option.

Started	Category	Name	Quantity	Total	Rate
Mar 3, 2020	OCRE - R...	download SoR/JC, review, email to client & to WACO atty	00:12	\$30.40	152.00
Mar 3, 2020	COPY	Monthly copy costs for February	310.00	\$31.00	0.10
Feb 28, 2...	OCOT - I...	finish video, email client & inv, review responses; email to PTS	01:24	\$212.00	152.00
Feb 27, 2...	OCOT - I...	continue editing of video, cut down to shorten, create intro/extro	01:18	\$197.00	152.00
Feb 26, 2...	OCOT - I...	begin editing video; organize media	01:30	\$228.00	152.00
Feb 26, 2...	OCMT - ...	interview client & sponsor	02:12	\$334.00	152.00
Feb 26, 2...	OCOT - I...	set up for interview;	00:48	\$121.00	152.00
Feb 25, 2...	COPY	Documart Exh B	00:12	\$58.57	58.57
Feb 25, 2...	OCOT - T...	to & from courthouse to drop he	00:12	\$30.40	152.00
Feb 25, 2...	OCRE - R...	letter to Judge, email to AUSA; s	00:36	\$91.20	152.00
Feb 24, 2...	OCRS - L...	finish memo, finish exhibits, em	02:36	\$395.00	152.00
Feb 24, 2...	OCRS - L...	continue drafting memo, condar	01:24	\$212.00	152.00
Feb 24, 2...	OCRS - L...	continue working on memo, add	03:30	\$532.00	152.00
Feb 21, 2...	OCRS - L...	work on drafting of memo, inclu	02:36	\$395.00	152.00
Feb 21, 2...	OCRE - R...	review final PSR, final psych rep	02:24	\$364.00	152.00
Feb 20, 2...	OCRE - R...	review add'l materials from clien	01:06	\$167.00	152.00
Feb 20, 2...	OCRE - R...	Review email from client & resur	01:24	\$212.00	152.00
Feb 20, 2...	OCRS - L...	work on sentencing memo, ema	02:06	\$319.00	152.00
Feb 18, 2...	OCRE - R...	Review draft report & email leng	01:30	\$228.00	152.00
Feb 17, 2...	OCRS - L...	continue drafting re: mitigating c	01:24	\$212.00	152.00
Feb 17, 2...	OCRS - L...	begin draft re: meth guidelines	00:48	\$121.00	152.00
Feb 16, 2...	OCOT - I...	brainstorming on sentencing me	01:00	\$152.00	152.00